


Microsoft® Outlook® 2010

Loading Profile

New Profile x

 Create New Profile OK

Profile Name: Cancel



Microsoft Outlook 2010 Startup

Welcome to the Microsoft Outlook 2010 Startup Wizard, which will guide you through the process of configuring Microsoft Outlook 2010.

< Back

Next >

Cancel

E-mail Accounts



You can configure Outlook to connect to Internet E-mail, Microsoft Exchange, or other E-mail server. Would you like to configure an E-mail account?

- Yes
- No

< Back

Next >

Cancel

Auto Account Setup

Click Next to connect to the mail server and automatically configure your account settings.

 **E-mail Account**

Your Name:

Example: Ellen Adams

E-mail Address:

Example: ellen@contoso.com

 Text Messaging (SMS) **Manually configure server settings or additional server types**

< Back

Next >

Cancel

Online search for your server settings...



Configuring

Configuring e-mail server settings. This might take several minutes:

- ✓ Establish network connection
- ✓ Search for Yasar.University@yasar.edu.tr server settings
- ✓ Log on to server

Your e-mail account is successfully configured.

Manually configure server settings

Add another account...

< Back

Finish

Cancel

Microsoft®

O

Conf

User Name ? X

Please enter your full name and initials below.

Name:

Initials:

OK

Office

File

Home

Send / Receive

Folder

View



New E-mail

New



New Items



Ignore



Clean Up



Junk

Delete



Delete



Reply



Reply All



Forward



Meeting

More

Respond



Move to: ?



To Manager



Team E-mail

Quick Steps



Move



Rules

Move



Unread/ Read



Categorize



Follow Up

Tags



Find a Contact



Address Book



Filter E-mail

Find

Favorites

- Gelen Kutusu
- Gönderilmiş Öğeler
- Taslaklar
- Silinmiş Öğeler

Yasar.University@yasar.edu.tr

- Gelen Kutusu
- Taslaklar
- Gönderilmiş Öğeler
- Silinmiş Öğeler
- Gereksiz E-posta
- Giden Kutusu
- RSS Feeds
- Search Folders

Mail

Calendar

Contacts

Tasks

Search Gelen Kutusu (Ctrl+E)

Arrange By: Date

Newest on top

There are no items to show in this view.

No upcoming appointments.

Today: 0 Tasks

Items: 0

This folder is up to date.

Connected to Microsoft Exchange

100%